

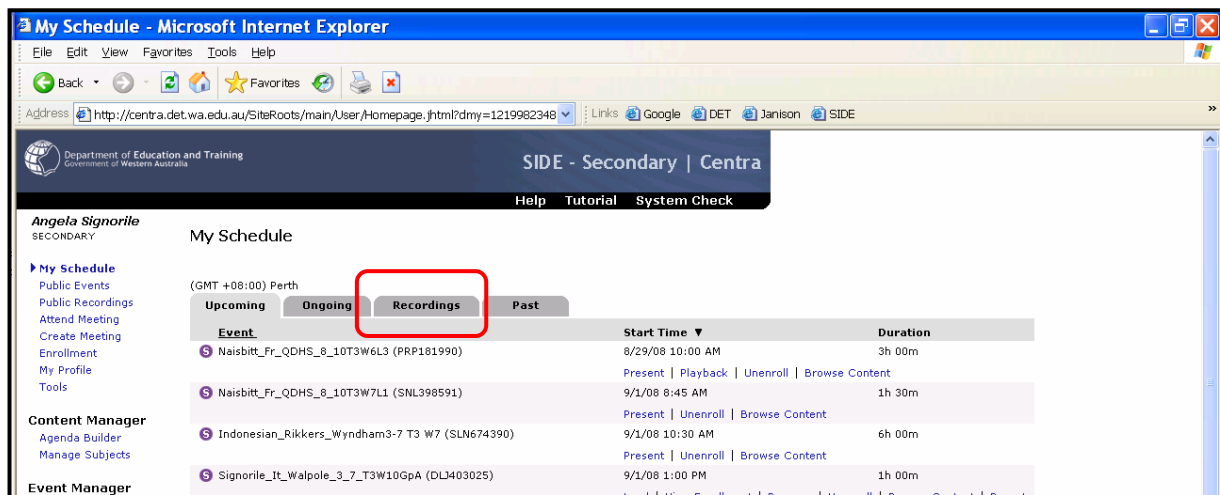
Quick Help

Listening to a recording of a Centra lesson

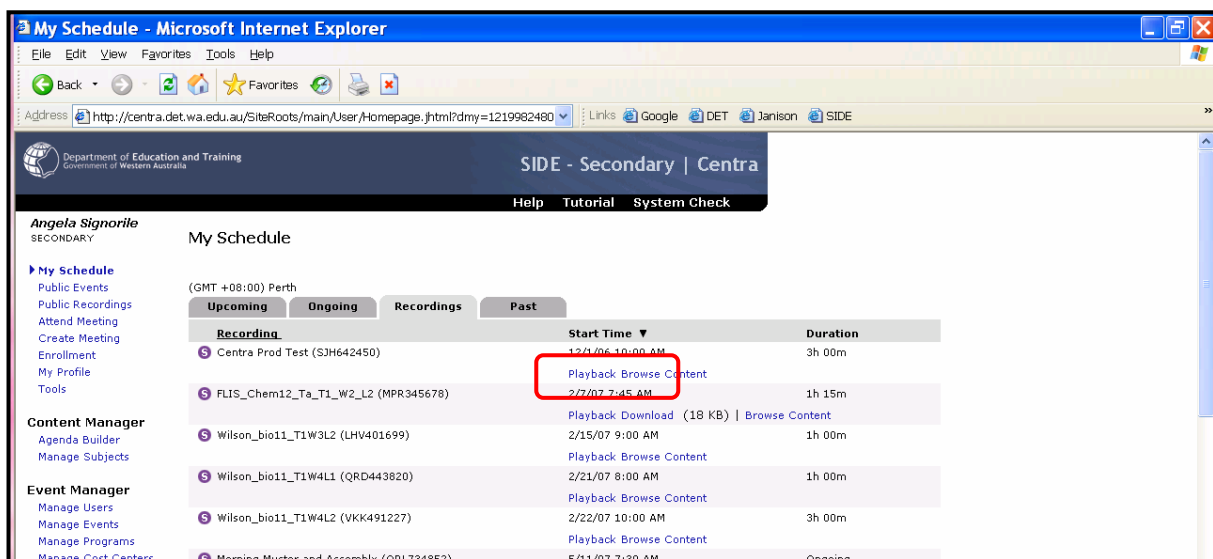
If you miss a Centra lesson all is not lost. You can easily listen to a recording of the entire lesson including voice and vision.

Log into Centra as per usual

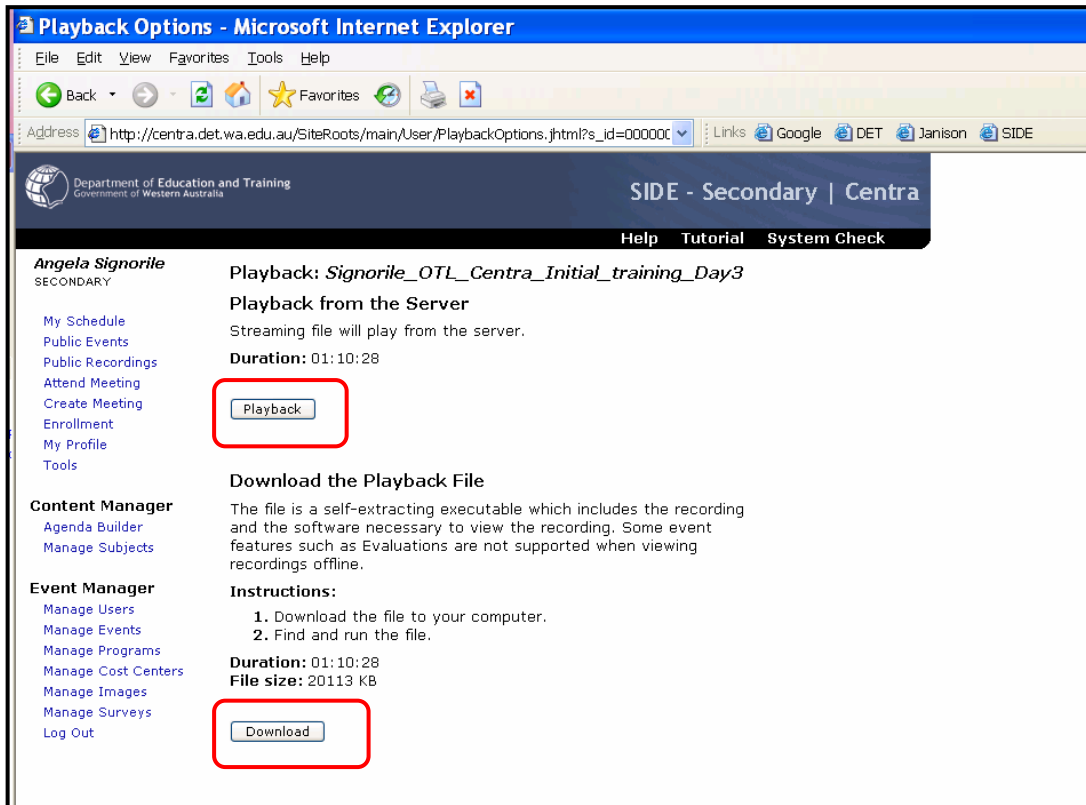
1. Click on the RECORDINGS tab



2. You will see the list of lessons that have been recorded. Find the lesson you wish to listen to and click PLAYBACK



3. You can choose to **playback from the server**. This will allow you to watch and listen to the entire lesson once. To do this, click **PLAYBACK**.



OR

You can elect to **download the Playback file**. This will allow you to save the lesson for viewing at a later time.

For this option click **DOWNLOAD** then click **SAVE**. Select the location where you want to save the file then click **SAVE** again.

